

**Joint Committee of  
Emergency Medical Services  
in Trumbull County**



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**<http://www.teemergency.com>**

The January, 2010 Board Meeting for the Joint Committee of Emergency Medical Services in Trumbull County was held at 11:30 pm on 1/27/10 at Abruzzi's 422.

Voting Members present were as follows:

In absence of the Chairman, Randy Pugh conducted the meeting.

- 1) **Chairman – none**
- 2) **Co Chairman – none**
- 3) **TMH Representative – George Snyder**
- 4) **Education Representative – none**
- 5) **Fire Chief – Roger French**
- 6) **Private Service – none**
- 7) **Fire Basic – Dale Briggs**
- 8) **Fire Intermediate – Ken Laughlin**
- 9) **Fire Medic – John Hickey**
- 10) **Private Basic – Tom Lambert**
- 11) **Private Intermediate– David Woodford**
- 12) **Private Medic – Randy Pugh**
- 13) **First Responder – none**

ALTERNATE MEMBERS PRESENT WERE:

Ken Schick

GUESTS PRESENT:

James McCall

## **I. MINUTES**

Motion to accept December, 2009. minutes by George Snyder; second by Tom Lambert. Motion passed with no opposition.

## **II. TREASURERS REPORT**

Total in our account: \$ \$11,481.93

## **III. COMMITTEE REPORTS**

A. 6.02 Budget & Finance - Dale

1. Planning, Development & Fund Raising – none

B. 6.03 Code of Regulations – Ken Laughlin –

The proposed changes were shared at the November meeting. An email was sent advising all members of the proposed changes. The changes were posted online at the Code of Regulations link on the web page. Sections 3.03, 4.01 and 5.02 were up for discussion. After much discussion the changes the board felt warranted were as follows.

3.03 – The wording “...Every member excluding the appointed representatives are required to attend five EMS advisory board meetings per year” was deleted. It was felt that 3.06 takes care of that item.

4.01 – “...Regular board meetings shall be held ... on the fourth Wednesday of every month...” will be changed to “last Wednesday of every month.”

5.02 will be left as is.

Ken Schick made a motion to accept the above changes to the 2010 Code of Regulations. Tom Lambert seconded. Motion passed with no opposition.

C. 6.04 Elections –

1. The positions of Fire Basic alternate, Private Basic alternate, Private Intermediate alternate and Fire First Responder remain open. According to the Code of Regulations any interested party needs to attend two board meetings to express interest in a board position and submit an application on company letterhead to be considered for appointment to a position on the board.

2. Credentialing – none

D. 6.05 Quality Assurance Committee

1. Continuing Education – George Snyder

a) There will be three Trauma EMS CE dinner meetings held this year at Abruzzi's 422. The dates are 4/7, 7/7 and 10/6. All dinner CE begins at 6 pm

Note that all Education known by the secretary is posted on the CE calendar, off the announcement page at [tcemergency.com](http://tcemergency.com). Any who wish to add CE to the calendar needs to email the secretary at [drmusc@aol.com](mailto:drmusc@aol.com) with that information

2. Seminar Committee – George Snyder - None known

3. CQI

a) Monthly Attention Concerns – There are still instances in which Basic EMT's are exchanging drug boxes at the hospital. It is a State Board of Pharmacy law that is being broken. Any Basic EMT who exchanges a drug box is opening himself, his agency and the board up for liability. It is a protocol violation that can result in fines and suspension of protocol from the state. The board has addressed this issue several times in the past several months. It is specifically prohibited in the protocol. Next violation

will result in being brought up according to the Disciplinary policy in the protocol.

b) There are times when a nurse in ER is being advised about a patient being brought into ER. The nurse has asked for vitals and has been ignored. One person even hung up on the nurse. There have been other times when the EMT / Medic has not been as rude to the nurse, but still refuses to give the vitals. Nurses ask for information because they need it. Please give information that is requested.

4. Disciplinary Committee – Tom Lambert made a motion to go into executive session. John Hickey seconded the motion. Motion passed with no opposition.

- There has been no contact with the board either through the secretary or the Chairman of the Protocol committee from the individual in question from the October board meeting. The letter that was sent at that time gave the individual 90 days from 10/30/09 to request a hearing. George Snyder made a motion to revoke protocol under the JCEMS in TC for that individual as of 2/1/10. Tom Lambert seconded the motion. Motion passed with no opposition.

- George Snyder made a motion to go come out of executive session. Tom Lambert seconded the motion. Motion passed with no opposition.

- Ken Laughlin made a motion to accept the disciplinary committees recommendation that if there is still no contact from the individual in question requesting a hearing by 1/30/10, that their protocol be permanently revoked as of 1/31/10. John Hickey seconded the motion. Motion passed with no opposition.

- Tom Lambert made a motion to have the secretary send a “certified with return requested” letter to the individual advising them of our decision after 1/31/10. Roger French seconded the motion. Motion passed with no opposition.

#### E. 6.06 Protocol Committee – George Snyder

##### 1. Protocol Changes – none

a) During the September board meeting, the protocol committee was asked to look into consideration of the number of assessments necessary for a medic who did not take their medic class from a facility with protocol under the Joint Committee of EMS in TC.

b) The question was raised at the September meeting “Are administrators required to report any questionable compliance with the protocol by one of their employees?” That discussion continued at the October board meeting.

After much discussion, Tim Thomas made a motion at the Oct. meeting, Tom Lambert seconded it to urge the protocol committee to work wording into 2 or 3 revisions to be added to the protocol (probably to be put into the disciplinary action section) stating that all personnel under the JC of EMS in TC are expected to conduct themselves with the standards set forth in the protocol and to maintain the moral and ethical standards set forth and expected by the JC of EMS in TC. If any person violates any of those standards, the person’s administrator is expected to advise the

Medical Director or the Protocol Chairman of such violation. There was no action taken at the November board meeting.

c) The board had been notified in September that Zofran might be included in the 2010 protocol.

d) King LT-D Airway – A letter had been sent out to be included in the protocol to allow Basic EMT's to use the King Air with proper training.

2. Protocol Completions – Kim Jennings / basic – Kinsman FD; Jesstena Wade / basic – Burghill Vernon FD

Tom Lambert made a motion to grant the above named persons protocol under the JCEMS in TC. Ken Laughlin seconded the motion. Motion passed with no opposition.

#### F. 6.07 Special Committees

1. Legal & Legislative - none
2. Run Sheets – none
3. Web page – none

### **IV. INFORMATIONAL REPORTS**

A. State EMS board update – none

B. RPAB – none

### **V. OLD BUSINESS**

A. The annual billing and list of required items was sent out by the secretary in October and first of December. Fourteen departments have sent in all items. Six have sent in a partial list. We still have to hear from Two companies. It was shared that Hartford FD is now protocolled with another Medical Control. All companies had been requested to have all items into the JCEMS office by 12/31/09. Another letter will be sent out this week requesting the remaining necessary items.

B. The secretary has begun sending copies of the minutes by email. Four copies of the minutes were run off for this meeting. The same will be done for the next meeting, but after that all board members are requested to bring their own copies of the minutes if they want to have them present. He also has begun sending reminders to board members who have an item from past minutes for discussion.

C. The drug licenses for 2010 do not include Zofran. It had been requested by the secretary, but the state Pharmacy board told him they cannot issue a drug without a protocol to support it. There will be no charge for the addendum should it become necessary.

## **VI. NEW BUSINESS**

- A. John Hickey asked the board to look into more CQ / QA for runs generated by our EMS. With no oversight it is very easy for those writing run reports to believe that no one is being held accountable. It then follows that patient care can be compromised.
- George Snyder is the only Medic on staff at the hospital. The board did a quick inventory of possible runs that would generate a run report among the 16 agencies under our protocol that do transports. Our agencies probably generate over 30,000 per year. To even do CQ on 10% of those calls would take more time and money to hire someone than this board has available. Everyone is requested to consider possible ways to enhance our CQ / QA in Trumbull County. John will bring some ideas back to the next board meeting.
- B. St. Joes is offering an Intermediate Refresher course on Tuesdays / Thursdays during Mar into first part of April at a cost of \$100.
- C. Vernon FD has two paramedics on their roster. They are in the process of getting a heart monitor and drug box. They are requesting protocol as a volunteer ALS squad. Ken Laughlin made a motion to grant Vernon FD status as a volunteer ALS squad upon receipt of a letter from Vernon stating they have the required elements to be ALS. Dale Briggs seconded the motion. Motion passed with no opposition and one abstention.

**Minutes recorded by**

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**Secretary: Dale Briggs**

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**Chairman: Ted Spirtos**